

DELAWARE DECA
AN ASSOCIATION OF MARKETING STUDENTS
2016-2017 PROGRAM OF WORK

***All DECA meetings will use PDMS Course #23745 and the Section # will be noted below.*

DATE	ACTIVITY	LOCATION
June 2016		
June 13 – 17, 2016 (Monday - Friday)	DECA State Officer Summer Training 8:30 am – 4:00 pm Overnight Stay	John Collette Education Resource Ctr. Conference Room C (Monday) Dover Downs (Tuesday – Wednesday) Location TBD (Thursday – Friday)
August 2016		
August 10, 2016 (Wednesday)	State Officer Leadership Summer Meeting 8:00 am – 4:00 pm (DECA Officers dismissed at 1:00 pm)	Townsend Building 3 rd Floor Conference Room
September 2016		
September 14, 2016 (Wednesday)	DECA SEOC Meeting 5 pm – 8 pm	John Collette Education Resource Ctr. Conference Rm C
September 14, 2016 (Wednesday)	DECA Advisor Meeting – PDMS Section #42370 5:00 pm – 8:00 pm (Registration 4:45 pm)	John Collette Education Resource Ctr. Conference Rm A
September 20, 2016 (Tuesday)	DECA SEOC Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Ctr. Conference Rm C
September 30, 2016 (Friday)	Deadline – DECA Fall Leadership Conference Registration and Fees	Department of Education State Office by September 30 at 4:00 pm
October 2016		
October 6, 2016 (Thursday)	DECA SEOC Meeting 5 pm – 8:00 pm	John Collette Education Resource Center, Conference Room C, Dover, DE
October 14, 2016 (Friday)	Deadline – FLC Registration Fees	All fees in the State Office by 4:00 pm
October 19, 2016 (Thursday)	Deadline – DECA’s 2015 Ultimate Power Trip Conference and Innovator’s & Entrepreneur’s Conference Registration and Fees due. Mail registration and fees directly to DECA Inc.	Due - copy of the registration sent to State Office by 4:00 pm
October 25, 2016 (Tuesday)	DECA Advisor’s Meeting – distribute State Conference Packets 5:00 pm – 8:00 pm PDMS #42371	John Collette Education Resource Center Conference Rm C, Dover, DE
October 31, 2016 (Monday)	Deadline – for receipt of Chapter Membership Roster/Dues at National DECA	National DECA Office Reston, Virginia
October 31, 2016 (Monday)	DECA SEOC Meeting – Secondary FLC Prep 4:30 pm – overnight (required)	Delaware State University Education & Humanities Building
November 2016		
November 1, 2016 (Tuesday)	Fall Leadership Conference – Secondary Level 7:00 am – 4:30 pm (cleanup assistance required)	Delaware State University Education & Humanities Building
November 9, 2016 (Monday)	DECA SEOC Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Center, Conference Room C, Dover, DE
November 18-20, 2016 (Friday-Sunday)	Innovations and Entrepreneurship Conference – look for additional information on the activities and workshops being offered by DECA by going on their website.	Washington DC
November 18-20, 2016 (Friday-Sunday)	Ultimate Power Trip Conference – look for additional information on the activities and workshops being offered by DECA by going on their website.	Washington DC
December 2016		
December 1-9, 2016 (Thursday – Friday)	DECA Practice Test – schools will have an opportunity to take DECA’s Regional test as a practice exam. Advisors will make arrangements for test proctor; set the time, date, and testing location. <u>If additional dates are required please contact the state advisor ASAP.</u>	Advisors will make arrangements for testing.

December 5, 2016 (Monday)	DECA SEOC Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Center, Conference Room C, Dover, DE
January 2017		
January 4, 2017 (Wednesday)	DECA Advisors Meeting – provide assistance to Advisors with CDC registration, 5:00 pm – 8:00 pm PDMS Section #42372	John Collette Education Resource Center, Conference Room C, Dover, DE
	DEADLINE – DECA State Career Development Conference (CDC) Registration & Fees	Due – Department of Education <u>State Office by 5:00 pm on January 4th</u>
	DEADLINE – all State CDC Written Events	Due – Department of Education <u>State Office by January 4th</u>
	DEADLINE –Completed Applications for 2017 – 2018 DECA State Officers	Due – Department of Education <u>State Office by January 4th</u>
January 6, 2017 (Friday)	Deadline – DECA State CDC Final Registration of Events – last day to make any corrections or changes <u>NO CHANGES AFTER THIS DATE</u>	Due - Department of Education State Office by 4:00 pm
January 11, 2017 (Wednesday)	DECA SEOC Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Center, Conference Room C, Dover, DE
January 9 – 20, 2017	DECA State Testing – Advisors will arrange for test proctor; set the time, date, and testing location. <u>If additional dates are required, please contact the state advisor ASAP.</u>	Advisors will arrange for testing.
January 23, 2017 (Monday)	DECA State Testing site closed, test scores will be transferred to Conference Management System	All testing completed by January 20th
January 25, 2017 (Wednesday)	DECA SEOC Meeting (<i>early dismissal required</i>) 3:00 pm – 4:00 pm, 5:30 – 8:00 pm Officer Candidate Information Session 4:00 pm – 5:30 pm Candidates dismissed at 5:30	John Collette Education Resource Center, Conference Room C, Dover, DE
January 31, 2017 (Tuesday)	DECA SEOC Meeting (<i>early dismissal required</i>) Prep for State CDC, 12:00 noon – overnight	Dover Downs Dover, DE
February 2017		
February 1, 2017 (Wednesday)	DECA State Career Development Conference 7:00 am – 9:30 pm	Dover Downs Dover, DE
February 16, 2017 (Thursday)	DECA SEOC Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Center Conference Rm C
March 2017		
March 1, 2017 (Wednesday)	Additional Member & Roster Changes – FINAL ROSTER CHANGES, NO CHANGES AFTER THIS DATE.	Due to National DECA Office by March 1st
March 6, 2017 (Monday)	DECA Advisor Meeting (<i>Only for Advisors planning to attend the ICDC</i>) Registration and housing information for DECA International Career Development Conference. 5:00 pm – 8:00 pm	John Collette Education Resource Center, Conference Room C, Dover, DE PDMS Section #42373
March 20, 2017 (Monday)	DECA SEOC Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Center Conference Room C, Dover, DE
April 2017		
April 6, 2017 (Thursday)	DECA SEOC Transition Meeting 5:00 pm – 8:00 pm / 2016-2017 Team dismissed at 6:00 pm	John Collette Education Resource Center Conference Room C, Dover, DE
April 26-29, 2017 (Wednesday -Saturday)	DECA International Career Development Conference (Travel Days to be announced)	Anaheim, CA
May 2017		
May TBA	CTSO State Officer Legislative Appreciation Day 9:00 am – 4:00 pm (2017-2018 Officers Only)	Legislative Hall Dover, DE
May 22, 2017 (Monday)	DECA State Advisor's Meeting 5:00 pm – 8:00 pm PDMS Section #42374	John Collette Education Resource Center Conference Room C, Dover, DE

Delaware DECA, an Association of Marketing Students is a resource and support organization that does not select, control, or supervise local chapter or individual member activities except as expressly provided for in Delaware DECA's constitution, by-laws or policies.